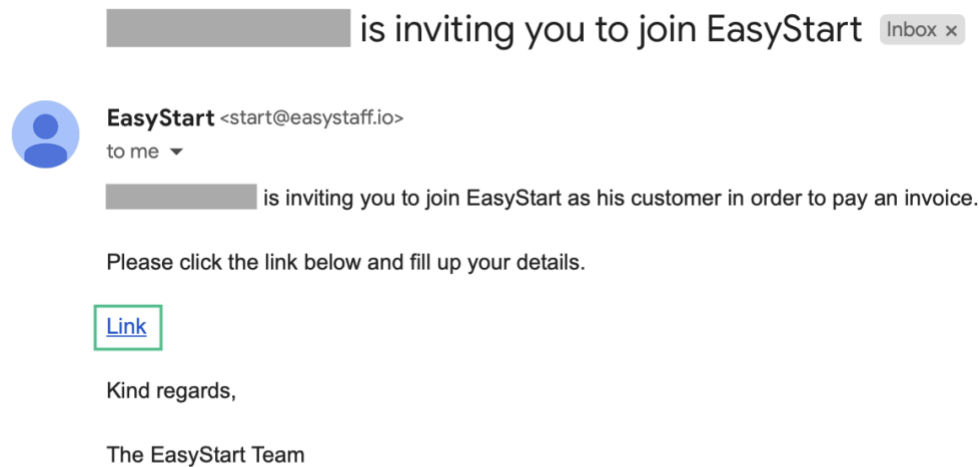


How to pay our invoice? Instructions for private persons

Once you have agreed on a service with your freelancer, you will receive the following e-mail:



If you'd like to unsubscribe and stop receiving these emails [click here](#).

Please click the link to proceed to the form


Once you click the link, this window pops up:

A registration form titled "EasyStart" with a back arrow icon. The form contains several input fields with red asterisks indicating required fields. The fields are: "Full name" with placeholder "Your full name"; "Person ID" with placeholder "Choose any variant mentioned below" and a note "ID/taxID/passport/driver's license number or birth date (dd.mm.yyyy)"; "Country" with placeholder "Your country" and a dropdown arrow; "Address" with placeholder "Your city/town, house number & zip code"; "Contact email" with placeholder "Your e-mail (to receive invoices)"; and "Contact phone" with placeholder "Optional". At the bottom is a grey button that says "Please fill in all fields of the form".

Fill in the data as said in the page and click the Save button to confirm the data

Example of filling in the data:

EasyStart



Full name *

Person ID *

ID/taxID/passport/driver's license number or birth date
(dd.mm.yyyy)

Country *

Address *

Contact email *

Contact phone

Once you are done with this form, your freelancer will receive your data and can proceed to place you an invoice. As soon as the invoice is placed, you will receive it via the e-mail you have motioned.

We accept payments from physical entities as a customer. The invoice can be paid in EUR and USD. You can pay our invoice using an online or SEPA/iDeal/link transfers.

So here is the example of the invoice you got:



To

CUSTOMER:
John Doe
Address: 401 7TH AVE, NEW YORK, NY 10001, USA, USA
VAT ID: 01/01/1991

From

PROVIDER:
EasyStaff LP
Code SL036041
Address: 9a Tinto Place, Edinburgh, United Kingdom, EH6 5GD

Invoice № EST-634■ dated 2023-01-16

Service	Task	Currency	Amount	VAT	Total
Graphic Design Artworks		EUR	1 000.00	0	1 000.00
Euro equivalent		EUR	1 000.00	0.00	1 000.00

Stripe checkout (for entities and persons):

<https://buy.stripe.com/dR67■w3awc5oo>

Payment of this invoice must be made on behalf of the entity indicated as the Customer.
Any further questions refer to start@easystaff.io

Please click the link to see the payment options

There is no link in the invoice I got:

- Amount limits are 0 EUR/USD – 10 000 EUR/USD. If these limits are not taken into consideration, you will not see the link in the invoice
- Your employee may has not ticked the **Do you agree to pay extra 3% payment?** box while placing the invoice

Once you click the payment link which is shown in the end of the invoice the following window pops up:

EasyStaff

Invoice EST-6141


€1,000.00

Powered by **stripe** | [Terms](#) [Privacy](#)

Contact information

Email



Payment method


Card


SEPA Direct D...


iDEAL

Card information

1234 1234 1234 1234    

MM / YY CVC

Name on card

Country or region

United States 

ZIP

☐

Securely save my information for 1-click checkout

Pay faster on easystaff.io and thousands of sites.

Pay

Below are detailed instructions on how to pay an invoice in one of four ways:

- [Card](#)
- [iDeal](#)
- [SEPA \(EZ only\)](#)
- [link](#)

After making the payment, you need to send a payment document to your freelancer to confirm the transfer. The document can be a screenshot from an online bank and should contain the following data: amount and date of payment, sender details, recipient details.

Payment by card

You can send a card payment to us in EUR or USD.

Time of transfer to the recipient's account: usually within 1 hour, not more than 1 business day.

EasyStaff

Invoice EST-6141

← Invoice number

€1,000.00

← Amount to pay

Card number

Expiry date

3-digit CVC code

Your name as written on card

This field may vary depending on country selected

Optional

Click to proceed

Powered by stripe

Terms

Privacy

Contact information

Email

Your e-mail

Payment method

Card

SEPA

SEPA Direct D...

IDEAL

Card information

1234 1234 1234 1234

VISA

MM / YY

CVC

Name on card

Country or region

United States

ZIP

Securely save my information for 1-click checkout

Pay faster on easystaff.io and thousands of sites.

Pay

Fill in the data as said in the page and click the Pay button to confirm the transaction

Example of filling in the details when sending a card payment:

EasyStaff

Invoice EST-6141

€1,000.00

Log in

me@gmail.com

Payment method

Card

SEPA

SEPA Direct D...

IDEAL

Card information

4000 0012 3456 7899

VISA

12 / 23

123

Name on card

JOHN DOE

Country or region

United States

10001

Pay

Powered by stripe

Terms

Privacy

Your freelancer pays extra 3% commission if you pay by card

Payment via iDeal

You can send an iDeal payment to us in EUR or USD.

Time of transfer to the recipient's account: 3-5 business days.

EasyStaff

Invoice EST-6141 ← Invoice number
€1,000.00 ← Amount to pay

✓ Select bank

- ABN Amro
- ASN Bank
- bunq B.V.
- ING Bank
- Knab
- Rabobank
- RegioBank
- Revolut
- SNS Bank
- Triodos Bank
- Van Lanschot

Your name

Click to proceed

Contact information

Email

Your e-mail

Payment method



Card



iDEAL



SEPA Direct D...

iDEAL Bank

Select bank

Name

Pay

Fill in the data as said in the page and click the Pay button to confirm the transaction

There are many banks to choose from so you will definitely find an appropriate one!

Example of filling in the details when sending a payment via iDeal:

EasyStaff

Invoice EST-6141
€1,000.00

Contact information

Email

me@gmail.com

Payment method



Card



iDEAL



SEPA Direct D...

iDEAL Bank

ABN Amro

Name

JOHN DOE

Pay



Paying the invoice via iDeal you send your bank a request on sending EasyStaff LT the amount mentioned in the invoice.

Your freelancer does not pay extra 3% commission if you pay via iDeal

Payment via SEPA (EZ only)

You can send an SEPA payment to us in EUR or USD.

Time of transfer to the recipient's account: 3-5 business days.

EasyStaff

Invoice EST-6141

€1,000.00

Invoice number

Amount to pay

IBAN number

Name on account

Select country

Your address

Use if more space needed

This fields may vary depending on country selected

Click to preceed

Contact information

Email

Your e-mail

Payment method

Card

IDEAL

SEPA
SEPA Direct D...

IBAN

DE00 0000 0000 0000 0000 00

Name on account

Billing address

United States

Address line 1

Address line 2

City

ZIP

State

Pay

By providing your IBAN and confirming this payment, you authorise (A) easystaff.io and Stripe, our payment service provider and/or PPRO, its local service provider, to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with those instructions. You are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited.

Fill in the data as said in the page and click the Pay button to confirm the transaction

Please note that: By providing your IBAN and confirming this payment, you authorise (A) easystaff.io and Stripe, our payment service provider and/or PRO, its local service provider, to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with those instructions. You are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited.

Example of filling in the details when sending a payment via SEPA:

EasyStaff

Invoice EST-6141

€1,000.00


Powered by  | [Terms](#) [Privacy](#)


Contact information


Email

me@gmail.com

Payment method

Card

iDEAL

SEPA
SEPA Direct D...

IBAN

GB29 NWBK 6016 1331 9268 19

Name on account

JOHN DOE

Billing address

United Kingdom

71 Cherry Court SOUTHAMPTON SO53 5PD UK

Address line 2

SOUTHAMPTON

SO53 5PD

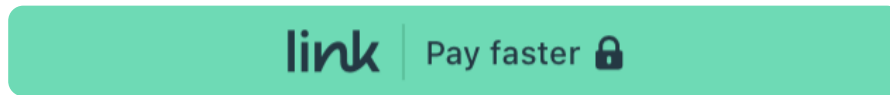
Pay

By providing your IBAN and confirming this payment, you authorise (A) easystaff.io and Stripe, our payment service provider and/or PPRO, its local service provider, to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with those instructions. You are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited.

Your freelancer does not pay extra 3% commission if you pay via SEPA

Payment via link

You also have an option of paying via link.



Simply click the button and sign up/log in.

link

Fast, secure, 1-click checkout


Save your payment information with Link, and securely check out in 1-click on Link-supported sites.

[Learn more](#)

Sign up or log in

Email

|



Payment

Pay €1,000.00

Fill in the data click the Pay button to confirm the transaction

Your freelancer pays extra 3% commission if you pay via link

Please do not forget to send a payment document to your freelancer to confirm the transfer after the transaction is completed. The document can be a screenshot from an online bank and should contain the following data: amount and date of payment, sender details, recipient details.

Thank you for working with us,
have a great day! 😊

EasyStart team